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Quinn Maynard

Experience

Lightswitch

Remote
Jul 2024- Current

Graphic Artist *Part-time*

Updated outdated presentations by modernizing the typography, creating custom icons, and utilized a large asset library. Designed event passes/id bands for a large Chicago based holiday concert. Created abstract artistic lighting renderings using watercolor and colored pencil to be used when presenting lighting concepts to artists.

April Lane's Home Cleaning

Seattle, Washington
Jul 2023- Sep 2024

Assistant Manager *Full-time*

Coordinated an ever changing schedule to provide accurate and timely services while optimizing resource allocation. Acted as the primary point of contact between clients and cleaning staff, addressed scheduling and service inquiries, resolved quality concerns, facilitated new hire onboarding and training, and drafted detailed quotes based on unique client requirements.

Olive's Apron Bakery

Lexington, Kentucky
Sep 2022- May 2023

Graphic Designer & Bakery Manager *Full-time*

Designed a full branding package including a website, logo, business cards, menus, social media posts, as well as easy-to-use templates for other staff to use, and much more. Created a fun but professional environment that kept staff on task, while ensuring that safety and health standards were implemented and followed. Increased productivity by implementing organizational systems throughout the bakery, involving staff, inventory, and paperwork. Worked to ensure customer satisfaction, and fostered meaningful experiences for new and regular customers.

KnowledgeWorks

Cincinnati, Ohio
Aug 2019 - Dec 2019
May 2020 - Aug 2020

Graphic Design Intern *Full-time*

Designed social media and email graphics, step-by-step user guides, whitepaper reports, social media and website animations, posters, stickers, and event invitations. Learned client communication skills, print and web design requirements, and gained experience in Adobe products. Was asked to return for the summer of 2020.

Education

University of Cincinnati
2017-2022

Bachelor of Science in Graphic Design

College of Design, Architecture, Art, and Planning (DAAP)

Skills

Adobe Creative Suite, Typography, Animation, Illustration, Sculpture, Professionalism, Client Communication, Customer Service, Leadership, Adaptability, Conflict Resolution, Organization